

SAGINAW HABITAT FOR HUMANITY

Volunteer Opportunities

ReStore

- ❖ Help customers
- ❖ Answer phones
- ❖ Help solicit donations
- ❖ Schedule pickups
- ❖ Organize areas
- ❖ Sort items
- ❖ Price items
- ❖ Work in paint area
- ❖ Go out on pickups
- ❖ Help unload truck
- ❖ Help donors as they drop items off
- ❖ Help donate time when skilled trades work needs to be done either in the ReStore or in the office
- ❖ Help donate time when construction work needs to be done either in the ReStore or in the office

Office

- ❖ Answer phones
- ❖ Computer entry
 - Enter new data
 - Update data
- ❖ Help recruit volunteers
- ❖ Help with bulk mailings
- ❖ Help with recycling efforts

Fundraising

- ❖ Help with annual auction
- ❖ Help organize fundraisers
- ❖ Help solicit donations

Food Service

- ❖ Arrange and serve lunch for volunteers for various times year-round
- ❖ Many opportunities during the Blitz

Summer Blitz

- ❖ Many construction and support opportunities

Miscellaneous

- ❖ Work in partnership with other nonprofit organizations
- ❖ Ring bells with the Salvation Army
 - During Christmas Season
 - During Christmas in July – We will be able to keep $\frac{1}{2}$ of the amount of money we collect
- ❖ Work on a float for PRIDE parade
- ❖ Work on projects with Saginaw Spirit
- ❖ Builders Home Show
- ❖ Mid-Michigan Regional Expo
- ❖ Help with volunteer recognition
 - Rewards
 - Awards
- ❖ Family nurturing committee
- ❖ Public relations committee
- ❖ Site selection committee
- ❖ Help to give talks at churches and schools about Habitat

Saginaw Habitat for Humanity Volunteer Opportunities

Saginaw Habitat for Humanity relies on volunteers to accomplish most of the tasks that are required to build homes with family partners. This is a brief description of the areas which you can make a contribution.

Serve on a Board or Committee:

Board of Directors	Volunteers with appropriate experience and loyalty to SHFH's ministry are responsible for supervising the legal interest, program development, staff issues, financial goals and priorities, fund raising, communications with HFHI, and public relations of the affiliate.
Board of Advisors	Volunteers with appropriate experience and loyalty to SHFH's ministry are responsible for advising the Board of Directors on matters of legal interest, program development, staff issues, financial goals and priorities, fund raising, communications with HFHI, and public relations for the affiliate.
Construction Committee	Volunteers with experience in construction, project management, materials acquisition, or building design are required to manage our construction activities, design Habitat homes, and acquire building materials at the lowest cost.
Family Selection	Volunteers are required to review Homeowner Applications, interview applicants, and recommend the families that will partner with Habitat to construct their home.
Family Nurturing	Volunteers are required to partner with Habitat families and help them through the transition from renter to homeowner.
Volunteer Coordination	Volunteers are required for recruitment, placement, scheduling, and recognition of the volunteers.
Site Selection	Volunteers with contacts among the real-estate developers, or the City are required to maintain an inventory of developable land for Habitat homes.
Church Relations	Volunteers are required to present the Habitat message to the Faith Community throughout the city.
Contact at my church	Volunteers are to raise awareness of Habitat, pass on information from Habitat, and cultivate the volunteer commitment to Habitat within their own congregation.
Prayer	
Fund-raising	Volunteers with fundraising experience and/or contacts within the corporate community, among community groups, or foundations are required to raise funds to support the Habitat program.
Public Relations	Volunteers are required to plan and execute an annual PR plan, nurture the relationship between SHFH and the local media, and develop the positive public persona of the affiliate.

Non-Construction Opportunities

Providing/Serving meals	Volunteers and volunteer groups can provide meals for our volunteers.
Transport volunteers	Volunteers can help transport volunteers from one site to another. We try to keep our sites together.
Transport materials	Volunteers can help by picking up materials or transport materials from one site to another. Volunteers must use their own vehicle
ReStore Volunteer	There are many tasks available for ReStore volunteers that would involve cashiering, unloading of materials, and arranging materials within the ReStore.
Serve as a Family Nurturer	Volunteers would serve as a liaison to the partner families by providing assistance and information that would help them through the home

	buying process.
Work with merchandise	Habitat for Humanity sells merchandise, both locally and through HFH International. Volunteers would assist in keeping an accurate count of merchandise or work at a merchandise booth.
Newsletter publishing	Volunteers with publishing experience can help by editing or writing stories for our quarterly newsletter.
Telephoning volunteers	There are times in which a large number of Habitat volunteers/donors/supporters need to be called. Volunteers could participate by telephoning from a list. We can provide a phone script.
Bulk mailing	Volunteers are required on an irregular basis to fold and label newsletters, stuff envelopes, etc.
Work with youth	Volunteers are needed to develop and/or implement programs for young volunteers that are under the age of sixteen.
Public speaking	Volunteers are needed to go to public speaking engagements and represent Saginaw Habitat for Humanity. This is often speaking in front of churches or special events.
Take pictures	The best PR Habitat for Humanity can get is by allowing people to see what it is like to build a house with other volunteers. Volunteers can take pictures with their own camera (digital or film) and provide us with copies or on disc or CD-R.
Recycling	It is very important that volunteers are good stewards of donor resources. In this case, it is often much cheaper to recycle than to throw in the trash. Volunteers are needed to collect wood, cardboard, and bottles and cans from the site and take to the recycling center
Clerical	Individuals that can volunteer on a regular basis during office hours (1/2 day per week or twice a month, etc) are required for general office duties. Word processing experience would be an asset.
Data entry	Volunteers with general computer skills are required to enter data from various sources into our database.
Website	A volunteer is occasionally needed to maintain and redesign our website.
Historian	Approaching a second decade of service to Saginaw, Habitat for Humanity has made tremendous strides since the beginning. Documenting the time visually with photo albums and literarily with a timeline and chronology would help preserve SHFH's place in the community.
Sew/Crafts	Occasionally volunteers with sewing or craft skills are necessary to work on special projects or to design pieces for a fundraiser.